

**Side Loader Operative (Late Shift)**  
**Crendon Timber Engineering, Long Crendon**

Crendon Timber Engineering is a leading designer and manufacturer of engineered timber products. Operating currently from six sites around the UK, its Timber Engineering business designs and manufactures Roof Trusses.

**Role**

We are looking for an experienced Side Loader Operative to ensure prompt, accurate and safe loading of orders to specified vehicles.

**Main Duties and Responsibilities**

1. Assemble customer orders prior to loading checking description, number of trusses, infills agree with the relevant paper work and mark them off on the loading ticket.
2. All shortages must be reported to your immediate line manager / supervisor.
3. Load trusses/Joists and infills onto the relevant vehicle in the correct order with regard to delivery requirements and in a safe manner. Use own initiative to suggest an alternative load sequence if, in your opinion, the load would be safer if changes were made.
4. Ensure all skids/dunnages are in line with each other ensuring the load is evenly supported.
5. View the total load ensuring the load is safe, all the packs/lifts are clearly labelled with Customer name, address in full view and that the packaging is tidy.
6. Ensure that on completion of loading that all strips dunnage and debris are cleared around the vehicle ensuring a safe working area is left.
7. Any returned goods must be dealt with in the appropriate manner.
8. Carry out daily/weekly checks on any vehicle under your control and report defects immediately.
9. Ensure you observe rules regarding the safe operation of your vehicle/machine at all times.
10. Observe the Health & Safety procedures at all times.
11. Ensure that you observe the Company's policy regarding safe practices, procedures and the smoking policy.

**Attributes**

- Results orientated and able to get it right first time.
- Customer focussed with excellent customer service skills.
- Well-organised and able to work unsupervised and prioritise tasks.
- Good communication skills both written and verbal, and able to communicate effectively at all levels.
- Detail conscious and able to ensure work is completely accurately and within time constraints.
- Must hold a side loader licence (C1).

### **Benefits**

These include:

- Salary dependant on experience
- 22 days annual leave, increasing to 25 following one years full service by 1<sup>st</sup> January in any given year, plus 8 days bank holiday.
- Contributory Stakeholder Pension Scheme
- Life Cover
- Childcare Voucher Scheme

### **Further Information**

The role will be based at Crendon Timber Engineering, Long Crendon (HP18 9BA).  
Working hours: 4.00pm – 2.30am, Monday to Thursday.

### **Responses (CV's by email preferred)**

Email : jade.steel@crendon.co.uk  
Contact: Jade Steel  
Telephone: 01458 557 042  
Company Name: Crendon Timber Engineering Ltd

More details about Crendon Timber Engineering can be found at our website:

[www.crendon.co.uk](http://www.crendon.co.uk)