



Customer and Supplier Covid Trading Update England & Wales 5/1/21

Dear Customer/Supplier,

Please see below the Crendon Timber Engineering update and response to the latest announcement by the Government of a "Lockdown" across England & Wales from 5th January 2021.

We have fully reviewed all of the latest Covid guidance and advice and are implementing this fully to assist to keep all of our staff, customers and suppliers safe.

As Manufacturing and Construction continues to be classed as "Essential Work" our business and trading across England & Wales will **remain open** during the latest Lockdown with trading as normal as possible whilst adhering to all of our secure Covid procedures.

We are aiming to continue to achieve our usual **high service levels** however we would ask all customers to try to give us as much additional notice as possible for new call offs to assist us to schedule our manufacturing and delivery programmes.

Kind Regards

5/1/21

Stephen Thompstone, CEO

